

Notes of the LSEBN ODN Board (core Group)
Wednesday 11th March 2020

In attendance:
LSEBN

NHS England

Alexandra Murray (by conference telephone)
Jorge Leon-Villapalos *Nora Nugent*
David Barnes *Gareth Teakle*
Lisa Williams *Nicole Lee*
Rachel Wiltshire *Pete Sagers*

Victoria Osborne-Smith
Carolyn Young
Kathy Brennan
Su Woollard
Richard McDonald

Please note -

Due to the on-going coronavirus outbreak, this meeting was almost entirely focused on the response to Covid-19, with only a brief amount of time given to all other topics. The following provides a note of the meeting and is a summary of the discussions and actions agreed.

1 Chairs introduction and apologies

AM welcomed everyone to the meeting and took the opportunity to announce that Rachel Wiltshire is leaving the team at the end of April. RW has served the team since 2014 and has taken part in a number of national and network projects since being appointed. RW is taking a new post at Mid Essex Trust and AM passed on a message of congratulations from the whole team.

2 Notes of the previous meeting (December 2019)

The notes of the previous meeting were approved and will be uploaded to the ODN website.

3 Matters arising, not on the agenda

- SJS-TENS
CY updated the group about proposals for the NHS procurement process for SJS-TENS centres in England. The process is intended to ensure good collaboration between dermatologists and specialised burns and will require access to very specialist ICU. CY confirmed that the current process was being paused and a meeting later in March would result in an announcement about a new timetable. CY confirmed that stakeholder would be briefed in April.
- Draft MOU and Terms of Reference
PS confirmed that three services have now approved the ODN Memorandum of Understanding.
- EPRR – Burns Annex and SOP for Surge & Escalation
PS confirmed that both the SOP and the Burns Annex have received final approval from NHS England CRGs for EPRR and Trauma. PS has had meetings with each of the main units / centres to emphasise the need to embed both documents into local hospital and service plans.
- Summer Audit 2020
PS confirmed that there was agreement at the National Burns ODN group to include a frailty score in the audit template. PS has written to all services with details, and circulated the new MS Powerpoint template.

4 **Coronavirus (Covid-19)** **Impact on burns acute hospitals / ICU capacity & capability**

This topic was discussed at some length during the meeting. PS explained that, earlier in the week, it had become clear that NHS regional teams and individual hospitals were starting to bring forward plans to manage the impact of Coronavirus Covid-19 (CV19) and to make plans to use specialised burns beds for CV19 patients. It seemed that there was, at this time, no coordinated, national response for specialised burn care (or any other specialised service) and specifically, the use of negative pressure side-rooms and intensive care rooms.

The meeting discussed at length the current situation in this country and overseas and mention was made of some of the extraordinary measures that might be needed. Each burn service lead spoke about the situation at their host own hospital Trust.

PS noted that in the early part of the week, it had become apparent that a number of services in England, were preparing to accept CV19 patients. An email conversation had then taken place with CY about the emerging situation in burn services, and the conversation had later included input from the NHSE Clinical Director for Trauma (Chris Moran) and the CRG Chair (Rob Bentley). Proposals had emerged about the potential to ring-fence burns ICU from CV19 patients (without a burn injury) and hold the beds for burns-only patients.

It was agreed that PS would coordinate this work with the other specialised burn ODNs, and PS will prepare a draft “policy” document, for circulation, comment and approval, before the end of the week. The following issues were noted:

- The draft policy would be heavily aligned to the SOP for surge & escalation and to the Burns Annex. This will ensure that processes are familiar to burns services and the National Burns Bed Bureau.
- It is possible that a Situation Report will be required, to monitor activity (burns and Covid) in burn services (ward, HDU and ICU) and bed occupancy.
- The use of Pathways DOS is a key part of managing referrals and must be maintained.

The meeting discussed how “ring-fencing” would work in practice and agreed that it was not feasible to completely rule-out the spread of CV-19 into the burns area. Patients referred with a burn injury *and* a pre-existing positive test for CV19, would be assessed for treatment.

Staff absence is likely to be an issue during the CV19 outbreak and the meeting discussed the potential of moving specialised nurses and other staff from the MDT, around the network.

The following issues were agreed:

- St Andrews Broomfield Hospital will be proposed as one of the protected, ring-fenced specialised burns services;
- All other services will maintain normal business for burns care but will respond as necessary to local hospital and regional planning demands;
- Access to step-down capacity and capability should be maintained in the ring-fenced services; mutual aid for stepdown should be maintained in other services, where possible.

Actions:

- ❖ **PS will draft the national Burns & Covid-19 policy.**
- ❖ **The draft document will be shared with ODN Clinical Leads and Managers. The draft must have consensus across the ODNs.**
- ❖ **Hospitals and services agreed as candidate regional burns centres for ring-fenced specialised burn care must have CEO / Medical Director sign-off.**

The draft policy will be provided for Chris Moran and Robert Bentley and will be subject to approval by the NHS England at a high-level.

6 **Self-Assessment 2020** Proposals for timetable and process

PS has provided a paper (attachment 4a) describing the process for future self-assessments. He explained that the National Burns ODN Group had reluctantly agreed to alter the self-assessment scoring process for 2020, to bring it into line with the GIRFT system. The MS Excel workbooks were also sent with the ODN meeting agenda.

7 **ODN Work Plan** 2020-2021 Proposals

The meeting briefly discussed the opportunity to look at the BBA Standards section E.03 (and G.05 and G.06), which relate to guidelines and protocols. An issue was raised highlighting the need for services to share paperwork that could be used by all services across the ODN.

10 **Network ODN Issues for information:** ODN Risk Register Q4

The meeting briefly discussed the risk register and in particular, what issues at a service-level should be included in the ODN Risk Register. It was concluded that the service standards self-assessment process is the tool to identify shortfalls and gaps in service delivery and it should be services that include priority issues, such as staffing or skill-mix, in the hospital / service risk register.

11 **Commissioning Issues** Paediatric Burns specification.

CY confirmed that the proposal for a new specification for paediatric burns, was considered by the NHS England Clinical Panel in February. The draft specification proposed that there should be fewer centres, but this element has been rejected, on the basis of the lack of evidence and consensus. The review group will be reconvened, to discuss the next steps. PS has been asked to join the review group, to represent the view of the ODNs.

It was noted that any impact on the LSEBN and the London Vision would be considered, once the paediatric and adult specification has been approved, and are in the public domain.

DUE TO TIME CONSTRAINTS, THE FOLLOWING AGENDA TOPICS WERE NOT DISCUSSED. THE ISSUES WILL BE FOLLOWED-UP, BY EMAIL, IN THE COMING WEEKS.

5 **Service delivery issues – Discuss current position and agree next steps**

7 **ODN Work Plan**

2019-2020 Progress Q4 report

- 2020-2021 Proposals – Clinical and Organisational Governance
 - *Network Major Incident Desktop Exercise*
 - *Delayed Discharges; Prospective national audit)*
 - *Monitoring Refusals; National Template*
- 2020-2021 Proposals – MDT Professional Groups
 - Rehab prescription (national therapies topic)

8 **Patient and Public Voices**

- Open discussion on options and a way forward for the future

9 **ODN Budget and financial arrangements**

- ODN Budget Position 2019-2020 (M10)
- Service Development funding 2019-2020
- Service Improvement Proposals for 2020-2021

10 Network ODN Issues for information:

- Mutual Aid – UK Response New Zealand Major Incident (2019)

11 Commissioning Issues

- Pan-London Conference (Verbal feedback)
- Repatriation collaboration opportunity
- Step-down / Repatriation and infection control
- Major Trauma CRG
- Other Strategic or Delivery issues

Date of next ODN Board meeting(s)

Confirmed dates

❖ **ODN Main Group and Summer Audit & MDT:**

Thursday 4th June 2020 (Anglia Ruskin University, Chelmsford – details to follow)

❖ **National Mortality Audit:**

Tuesday 30th June 2020 (QE Hospital Birmingham)

❖ **ODN Core Group:**

Wednesday 30th September 2020

❖ **ODN Main Group and Winter Audit & MDT:**

Thursday 10th December 2020
